



URGENT

NOTIFICATION FOR PROVIDERS

IRIS UNAVAILABLE

IRIS will be unavailable on **Wednesday, December 10th** from **4:00 p.m. to 6:00 p.m.** in order to implement update to IRIS. We apologize for any inconvenience.

Since IRIS reports are due within 72 clock hours from the time that the provider learns of an incident, providers may obtain a hard copy of the report from the [IRIS website](#) before **Wednesday morning** or print forms from the [DHHS website](#). Reports can be submitted to the TP (Host and Home) via their fax and to DMH/DD/SUS Customer Service and Community Rights Team via fax at 984-777-9264 within specified timeframes and procedures. Providers will still need to enter the report into IRIS once the system is available.

DO NOT REPLY to this email as this is an unmonitored email address.

URGENT NOTIFICATIONS FOR NETWORK PROVIDERS

