

To: All Providers

From: Khristine Brewington, MS, LCMHCS, LCAS, CCS, CCJP
VP of Network Management

Date: May 24, 2024

Subject: Year End Invoice Process Deadline

YEAR END INVOICE PROCESS DEADLINE

This notification is to outline the year end payments for SFY24 which ends June 30th. In order to ensure payment for all non UCR funded services, we need provider invoices to be submitted to us as soon as possible.

For State funded non UCR, please submit your May invoices and an estimate of June expenses no later than **June 4th**. Any invoice received after June 4th will be subject to slower processing times and possible non-reimbursement due to deadlines provided by the State. At this time, no backup documentation is needed for the estimates but will be needed when the final invoices are submitted for the actual expenses as soon as possible.

ALL FY 23/24 Non-UCR invoices and estimates must be submitted to Payablesnoreply@TrilliumNC.org.